

2023 - 24



## School Emergency Drill Form

Keller Elementary

(Name of School)

**EVACUATION/FIRE DRILLS**

Evacuation of all staff, students, and visitors from the building

Required Emergency Drill Type	Date	Time	Administrator's Signature
Fire Drill # 1	9/11/23	10:45	M. Bryder
Fire Drill # 2	9/13/23	10:00	M. Bryder
Fire Drill # 3	9/18/23	9:00	M. Bryder
Fire Drill # 4	9/28/23	1:30	M. Bryder
Fire Drill # 5	5/14/24	2:15	

**EMERGENCY DRILLS**

Lockdown—Internal safety procedures for all staff, students and visitors

Required Emergency Drill Type	Date	Time	Administrator's Signature
Lockdown Drill # 1	10/26/23	9:30	M. Bryder
Lockdown Drill # 2	11/8/23	1:30	M. Bryder
Lockdown Drill # 3	2/12/24	2:00	

**TORNADO DRILLS**

Internal take-cover safety procedures for all staff, students, and visitors

Required Emergency Drill Type	Date	Time	Administrator's Signature
Tornado Drill # 1	3/15/24	10:30	
Tornado Drill #2	4/4/24	2:45	